

December 18, 2015

*American Council of Engineering Companies/Maryland*

# MEMO

TO: All Member Firm Representatives  
FROM: Angela Perry, Chair, ACEC/MD Awards & Recommendations Committee  
SUBJECT: 2016 ACEC/MD Community Service Award

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ACEC/MD is looking for employees of member firms that have made significant contributions to their communities by volunteering their time and expertise. These individuals have enhanced the quality of life for all of us, and we would like to recognize their efforts.

Attached, is a copy of the criteria for judging the award along with an application. Please note that only the official ACEC/MD representative of a member firm may submit candidates. However, a representative from one member firm may nominate a representative from another member firm.

The deadline for entries in the ACEC/MD competition is **January 13, 2016**. Complete both the ACEC/MD Nomination Certification (below) and the ACEC Nomination. Entry must include the ACEC/MD Nomination Certification and ACEC Nomination Form. To be eligible for the competition you must send your entry to the ACEC/MD office, 312 North Charles Street, Suite 200, Baltimore, MD 21201, by January 13, 2016. The winner in the ACEC/MD competition will be forwarded to ACEC for consideration in their competition later in the year.

Thank you very much for helping ACEC/MD spotlight the valuable contribution that ACEC/MD member firm employees make to our community.

American Council of Engineering Companies/Maryland  
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Email: [acecmd@aol.com](mailto:acecmd@aol.com)  
Website: [www.acecmd.org](http://www.acecmd.org)

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## **ACEC/MD Nomination Certification for 2016 Community Service Award**

The Nominating Principal certifies that to the best of its knowledge, the Nominee has not received remuneration for any professional services rendered in performing the community services described below, and is not a current member of the ACEC Committee of Fellows. The nominee has been made aware of this nomination by the firm.

Submitted by Nominating Firm: \_\_\_\_\_

Signature of Nominating Principal: \_\_\_\_\_ Name Printed: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Submit Nomination to ACEC/MD Community Service Award; 312 North Charles Street, Suite 200; Baltimore, MD 21201, no later than January 13, 2016, with the completed ACEC Nomination Form.